



Stony Creek PAC Meeting Minutes Thursday, May 19, 2022 @ 8:45 AM

Call to order: 8:49

In Attendance: Welcome (Chair) Brenda Tammie, Shilo, Heather, Linda, April, Leanne (virtual), Kristina, Candice (virtual), Jess, Shara, Janessa, Alisha, Michelle, Penny

Meeting Minutes are posted on CFL Website as well as Facebook

1. Lead Teacher/Principal Report (Travis/Leanne/Tammie)
 - a. Program report - Whirlwind of events and activities.
 - Resource information and Sharing - May 3rd 1-4 went well still waiting on a few folks to get their forms completed. [Forms are due May 20](#)
 - Benches west of the building are a go. Just waiting for approval and details for installment [Need to confirm if \\$500 donation can be used for the benches with PAC chairs from all CFL programs \(Brenda\).](#) [Approximate cost for benches SPF \\$200 or Cedar \\$300. Prefer 2 Cedar benches \(more durable, does not splinter as much etc.\)](#) Fundraising committee will start fundraising for the benches. Asking for donations. A letter/email will be sent home and a donation box put at the office. "Bucks for Benches" raising funds for benches and any additional funds to go towards a possible 3d printer for the school.
 - CFL family dance HUGE success, when is the next one? [Everyone loved the dance, could possibly do an another dance as a fundraiser?](#)
 - Teacher appreciation event - Books are getting bound. Need to consider another day as May 26th some classrooms are away [Potluck lunch moved to May 31 due to field trips. Food to be set up in the gym by 11:30. Heather coordinating potluck](#)
 - Market - invitations have gone out to HED and VL [forms to be in by May 24. Kids raffle item to still be included. Last years raffle did not make funds. Fundraising committee will set up donation box for benches. Parents please bring tables for the Market if you have them](#)
 - Jubilee Park event new families connecting activity - scavenger hunt?? [June 28th celebration. 10-2, Do not come to the school families go directly to Jubilee park that day. It is a family event not a drop off activity. Tammie to do a scavenger hunt to help new and returning families connect.](#)



- b. Fundraising committee- - Linda Fundraising committee to start a campaign to raise funds for the benches. Also assisting with the Market
- c. Outdoor Community Building- Jenni Leriger - Suggestion of doing a parents paint night with Willy Wong over the summer. Concern that families will be away over the summer, suggested to do the event in September when people are returning. A good community building activity. Could also be a fundraiser.
- d. \$500 donation... Brenda to connect with PAC chairs from other CFL programs regarding using the donation for the benches
- e. Planning for next year June PAC meeting to discuss any format changes for the programs. Minor changes could possibly take place but major changes require a longer process. Please share any thoughts regarding next year or program changes with Tammie or Brenda
- f. Here is ASCA's offer: - is this something we are interested in?

For the full \$500 per school council (paid in advance of work commencing, please – invoices can/will be provided), ASCA will do the following:

- Provide an ASCA expert to review each school council's current governing document(s) (to be provided by each school council). In the absence of existing documents, ASCA will 'start from scratch' with our template.
- Provide each school council a draft set of Operating Procedures (including as much 'local context' as possible), for review by the Chair and Principal (at minimum) of the school council.
- Meet for one hour with each school council Chair and Principal (at minimum – more participants are welcome) to finalize / personalize the Operating Procedures.

The alternative would be to encourage each school council to book our 2-hour Operating Procedures Learning Opportunity (\$300). Knowing that most school councils are starting to 'wind down', there is an opportunity to book into the fall, provided they pay by the deadline in the Funding Manual (August 31) or that is set by the school division (Example: EPSB has stipulated May 31 as the date that ASCE Grant funds must be 'expended' by). This learning opportunity results in a draft set of Operating Procedures for the school council to finalize. If additional



support is needed to produce the final document, there are additional service fees applied (depending on the level of ASCA support required).

CFL has a school council started this year. There has been no attendance from families. Would like PAC program chairs and volunteers to attend the School Council. (PACs are for parent input in program specific areas, school council is for CFL as a whole and has a vote, it is a governing body). ASCA offer will help the council as well as the PAC with handbook and operating procedures. PAC voted informally to move ahead with ASCAs assistance

New Business -

Meeting Adjourned: 10:09